

FEEDBACK ON JOB PLANS

- 1.0 Provide the quantity, craft and grade of technicians performing the work.
- 2.0 Identify start and finish times for each individual craft doing the work. Any delays should be explained and if the time exceeds 10% of estimated time explain the variance in detail.
- 3.0 Correct inaccuracy in the problem descriptions.
- 4.0 Provide details on the actions taken and report any specific problems and solutions.
- 5.0 Correct the tool list with those that were used.
- 6.0 Correct the quantity and type of parts used for the job.
- 7.0 Use the documents provided by the planner for making your field notes and return these documents to the planner at the completion of the job.
- 8.0 Update drawings from the field and return to the planner.
- 9.0 Update equipment technical information including new information such as bearing clearances, coupling condition, etc.
- 10.0 Make recommendations on how to improve the plans and prevent this maintenance job from being performed.