

**Planning and Scheduling is the hub of an effective asset management program.**

**When work is well planned and scheduled:**

- **Productivity is high**
- **Costs are low**
- **Demand is Met**



*Building strong local industries and communities to compete globally*

# **MAINTENANCE PLANNING AND SCHEDULING**

**A Reliable Capacity® Strategy**

## **HOW MET DEMAND CAN ASSIST YOUR ORGANIZATION**

- Understand Reliable Capacity® Strategies
- Planning and Scheduling is a required Business Process to achieve a good asset management strategy
- Optimizing Equipment Maintenance Plans
- Development of the Seven Prerequisite Programs to support Planning and Scheduling
- Understand the Nature and Control of Maintenance/Reliability Work
- Define Roles and Responsibilities for the Key Stake Holders
- Learn an Objective Method to Prioritize work
- Learn how to Measure Planning and Scheduling and Maintenance Effectiveness
- Learn an implementation methodology, so you can get started

For current dates, locations and pricing visit our website:

[www.metdemand.com](http://www.metdemand.com) or call 1-888-427-4330

Lake Land Center for Business and Industry

Manufacturing Reliability Institute 1-217-234-5385

## **BENEFITS:**

- 1. Scheduling Maintenance work with operation activities will optimize downtime and increase capacity*
- 2. Planning and scheduling will increase maintenance productivity by 25 to 40%*
- 3. Planned work costs 3 to 4 times less than Reactive work*
- 4. Planning work will lower storeroom inventory by procuring parts when they are needed*

# ***Planning and Scheduling is the Hub of an effective Asset Management Program***

Learn how to:

- ➔ Justify Equipment Maintenance Plans
- ➔ Understand how to avoid common maintenance problems, delays and inefficiencies
- ➔ Define run to failure, preventative and predictive maintenance strategies
- ➔ How Preventive and Predictive Maintenance tasks are vital to effective Planning and Scheduling
- ➔ Sustain the support and commitment of senior management
- ➔ Develop an effective planning program
  - ➔ Apply a process to assess maintenance work and develop proactive timelines
  - ➔ Coordinate the roles and responsibilities of supervisors, planners, stores and operations
  - ➔ Create Jobs Plan
    - ➔ Detailed content
    - ➔ Catalog for future use
    - ➔ Updated after job is completed
    - ➔ Document equipment history
  - ➔ Use work measurement to assist Maintenance teams to improve productivity and contribution
    - ➔ PM compliance, schedule compliance, and labor utilization
  - ➔ Define the essentials of shutdown planning
- ➔ Develop a scheduling and coordination process
  - ➔ Backlog management
  - ➔ Balance labor by craft type
  - ➔ “No Surprises”
  - ➔ Communications
  - ➔ Optimizing the use of CMMS Information
  - ➔

Met Demand, Inc. can assist your organization in implementing an effective Planning and Scheduling Program

Seminar Schedule 2009

\$1185/person  
\$1050/person for 3 or more

For current dates, locations, and pricing visit our website or contact us at:

**1-888-427-4330**

Met Demand, Inc. PO Box 385 Charleston, IL 61920 Telephone: 1-888-427-4330  
[www.metdemand.com](http://www.metdemand.com) Fax 1-888-441-3999 [metdemand@metdemand.com](mailto:metdemand@metdemand.com)  
Copyright©2009 Met Demand, Inc.

[www.metdemand.com/rcs/scheduled-classes.cfm](http://www.metdemand.com/rcs/scheduled-classes.cfm)